**LETTER OF PARTNERSHIP INTENT**

**within the Programme BG08 “Cultural Heritage and Contemporary Arts”**

**under the EEA Financial Mechanism 2009-2014**

Today …………….. in ……………… between:

…………………………………………. [name of the **Applicant/Project Promoter**] with registration number ……………………..………………………….. address ……………………………..…………………., represented by …………………………………………………………………………… from one part

and

…………………………………………. [name of the **Project Partner**] with registration number …………. address …………………., represented by …………………………………………………………………………… from other part

(*names and addresses of the Other Partners –* *if applicable*)

**have agreed on the following:**

The subject of the partnership between the aforementioned entities is the implementation of the project entitled ......................................................................................................, hereinafter called the Project, which shall be implemented in ................................ *(place/places of Project implementation)*

between ........................................ *(timing of Project implementation)*.

The co-operation between Applicant and Partners in the implementation of the Project shall consist in .................. *(provide general rules of co-operation and fields of activity)*.

Responsibilities shall be shared by Applicant and Partners in the following manner (*determine the division of responsibilities among Partners in relation to the implementation of the Project, including financial management, and cash flow between Partners)*:

Project Promoter/Applicant:

Applicant is responsible for the implementation of the following activities within the project:

1.

2.

……

Partner:

Partner is responsible for the implementation of the following activities within the project:

1.

2.

…..

Other Partners (*if applicable*):

Partner is responsible for the implementation of the following activities within the project:

1.

2.

….

The estimated eligible expenses within the Project in amount of........................ EURO are allocated as follows:

…………. representing …% for the Applicant and

……….. …representing …% for the Partner 1

………….. representing …% for the Partner n

The Parties will provide financial means for the Project implementation according to the planned budget, for the activities that the Parties are responsible for, mentioned in the aforementioned paragraph.

The Parties commit themselves to provide the following own financial contribution to the Project (if applicable):

The Applicant ........ EURO/BGN, i.e……. ...% of the own financial contribution to the project (if applicable).

The Partner - ……. EURO/BGN, i.e. ……...% of the own financial contribution to the project (if applicable).

[*enter information for each partner*]

The detailed allocation of funds for the project implementation between the Applicant and the Partner is presented in the Budget (enclosed to application package within current Call for Proposals).

The Parties shall conclude a Partnership Agreement and submit it to the Programme Operator before signing the project contract, in order to receive a grant from the Programme BG08 “Cultural Heritage and Contemporary Arts”.

This Letter of partnership intent has been signed in ………….. identical copies – one for the Programme Operator, one for the Applicant/Project Promoter, one for the Project Partner.

The provisions of this Letter of intent shall come into force upon the day of the last signature.

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| --- | --- |
| [Name of Applicant]  [Name and title of legal representative]  [Signature and stamp]  [town/city, date] | [Name of Project Partner]  [Name and title of legal representative]  [Signature and stamp]  [town/city, date] |